

REGISTERED HERBALIST (RH) ONLINE APPLICATION PROCESS Instructional Video



AMERICAN HERBALISTS GUILD
An Association of Herbal Practitioners



INTRODUCTION:

Where to Locate Information about the RH Application Process



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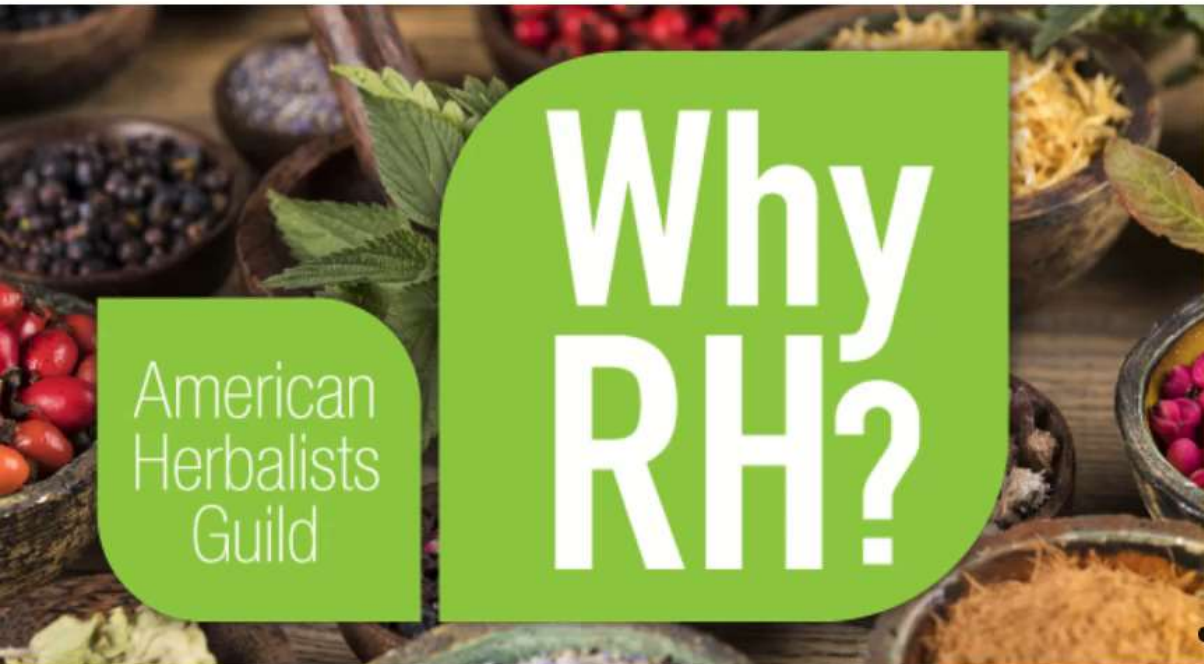




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American Herbalists Guild

Why RH?

The RH Credential offered through the American Herbalists Guild is an acclaimed and widely recognized credential that may be acquired through rigorous study in a variety of aspects of herbal medicine and clinical practice.

Learn more about the requirements and benefits of RH Certification.



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CRITERIA FOR APPLYING: Overview of Educational and Clinical Requirements



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Overview of RH Membership Criteria

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Why RH?

Herbalists are you ready to become a RH?

- ✓ 800 hours of botanical medicine education, independent study, or both
- ✓ 400 hours of total clinical experience, including a minimum of 300 hours of direct client contact.
- ✓ 80 individual clients seen within two years
- ✓ 150 medicinal herbs as part of your working materia medica
- ✓ 3 case studies from clinical practice with 2 or more follow up sessions
- ✓ 2 letters of recommendation from herbal colleagues
- ✓ 3 health care practitioners in your local referral network
- ✓ 10 Textbook sources that you refer to in your practice



Finding the Criteria for RH Membership

- Home
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- AHG Suggested Education Guidelines
- Herbal Education FAQs: Frequently Asked Questions
- AHG RH Membership Criteria
- RH Application Process
- Mentorship Resources and Clinical Templates

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Criteria for RH Membership: Educational Hours

- A minimum of 800 hours of herbalism education and related studies are required.
- Educational hours can be accumulated through formal herbalism education and/or independent herbalism study. For more information about obtaining an herbal education please visit [Herbal Education FAQs: Frequently Asked Questions](#).
- If you are planning to demonstrate educational hours accumulated through independent study in herbalism, you will be asked to provide documentation. For more information and detailed examples of how to document independent study hours, you can refer to [‘Independent Study Documentation Resources’](#).
- For more information about what constitutes an educational hour along with a suggested breakdown of hours recommended in each subject, please review the [AHG Suggested Education Guidelines](#).



Finding Information about Educational Hours

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Criteria for RH Membership: Clinical Hours

- A minimum of 400 hours of clinical experience are required
 - Initial Intake/Consult which includes differential assessment, research, and formulating protocols = 2 hours maximum
 - Follow Up Visits (2 or more) = up to 1 hour
- Primary practitioner / Independent practice (minimum 300 hours)
 - You should be prepared to report a caseload of 80 clients within a 2 year period
- Supervised practice (maximum 100 hours)
 - Structured mentorship
 - Supervised clinical training program
 - Roundtable experiences
 - Combination of these experiences



AHG Definition of Clinical Experience

- Clinical experience must encompass more than casual consultations with family and friends.
- Interactions with clients must include:
 - Full health history intake
 - Differential assessment
 - Herbal protocol formulation
 - 2 or more follow-up visits
- Providing herb recommendations in a retail sales environment does not count.
- Expectation that you will be addressing clients through a broad and comprehensive process.
- For more information about clinical experience requirements, please visit [AHG Registered Herbalist Membership Criteria](#).



RH ONLINE APPLICATION PROCESS: Overview of the Online Application Process and What to Expect



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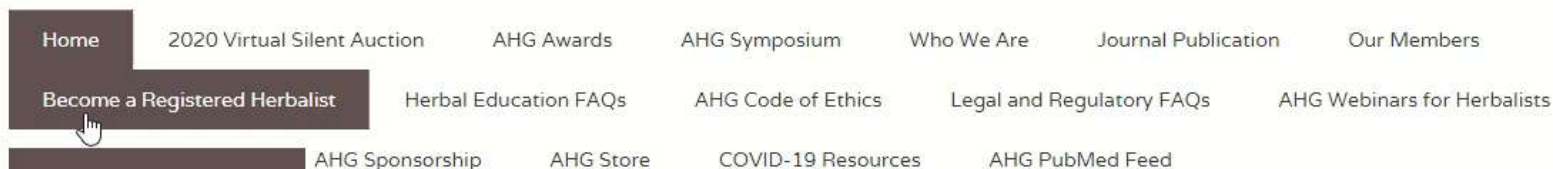


Online Application Process Overview

- Two-part application process
- Part 1: Evidence of fulfilling application criteria
 - You can access Part 1 of the application at anytime and work on it at your own pace.
- Part 2: Demonstrating practitioner skills



Online Application Portal and Creating an Account



AHG Suggested Education Guidelines

Herbal Education FAQs: Frequently Asked Questions

AHG RH Membership Criteria

RH Application Process

Mentorship Resources and Clinical Templates

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Part 1 of the RH Application

- Part 1 of the application provides evidence of fulfilling the criteria to apply for RH membership. You will be asked for the following information:
 - Agreement with AHG Code of Ethics and signing of AHG Waiver and Risk Release
 - Pronouns
 - Education and Training
 - Mentorships and/or Apprenticeships
 - Independent Studies in Herbalism
 - Supervised/Independent Clinical Experience
 - Top 10 Herbal Reference Books
 - Personal philosophy as a practicing herbalist
 - Your reasons for applying for RH
 - Herbalism-related work and/or volunteer experience
 - Disclosure of any past or present legal or ethical disputes
 - Involvement with the AHG to date (membership, volunteering, etc.), and contributions you hope to make in the future



Part 1 of the RH Application

- Part 1 of the application will be reviewed to verify that it meets the criteria for applying for RH membership.
 - Once Part 1 has been accepted, you will be sent an email notification with a link to continue on to Part 2.
 - Please factor in at least 2 weeks in your application timeline for review of Part 1 of your application.
- Part 1 of the application can be started and edited at anytime prior to submitting.
 - If you submit Part 1 less than 2 weeks before an application deadline, you will not be notified of your application status until the next application cycle begins.
- There is no application fee to submit Part 1.



Part 2 of the RH Application

- If you meet the minimum criteria, you will be notified by email with a link to access Part 2
- Part 2 provides you with an opportunity to demonstrate your skills as a clinical herbalist. You will be asked to provide the following:
- Description of your Clinical Practice which will include:
 - Supervised Clinical Training
 - Areas of Clinical Expertise
 - Typical Client Visit
 - Number of new clients and follow-ups seen per year for the past four years
- Demonstration of Materia Medica knowledge:
 - Choosing from a provided list of herbs based on either Western, Ayurvedic, or TCM materia medica



Part 2 of the RH Application

- Casework

- Assessment of 5 sample case studies without consulting references. These are provided in the application.
- 3 Case Studies from your Clinical Practice.
 - Each case history must include a minimum of two follow up sessions with expanded or revised herbal protocols based on an ongoing assessment of their case.
 - The cases you submit should demonstrate your clinical skills and ability to create dynamic herbal protocols.
 - For more information about organizing case histories for review, please click [here](#).

- Two Letters of Recommendation

- Should be from colleagues and healthcare practitioners familiar with your training and experience as a clinical herbalist who themselves have some training in herbalism.
- At least one recommendation should be from one of your primary herbalism instructors.



Acquiring Letters of Recommendation

- Select and contact your references
 - Ensure references can and will support your application and be able to submit their recommendations according to the application deadlines for your application cycle.
- Part 2 of the application requires names and email addresses of your references.
 - An automated email will be sent to your references with a link and instructions to fill out a form and provide their CV.
 - Letters of Recommendation *must* be submitted via the link sent to your references from the application portal. Recommendations submitted outside of the online application system will not be accepted.
 - Recommendations will be sent directly to the Admissions Coordinator on your behalf. They are confidential and will not be shared with you.

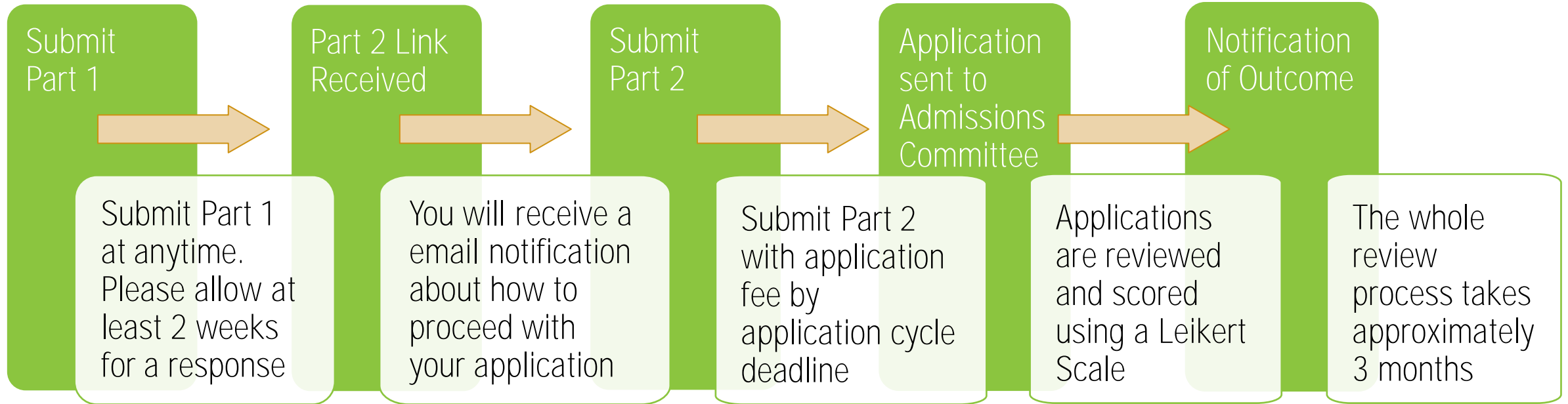


Application Submission Timelines & Fees

- Completed applications (both Part 1 & Part 2 submitted) are reviewed several times per year.
 - You can review submission deadline dates and acceptance timelines by [clicking here](#)
 - Expect a wait time between submitting Part 1 and being approved to move on to Part 2.
- There are no time constraints *while* completing the application.
 - You can save your draft application, return to and edit it at any time prior to submitting.
- There is no application fee to submit Part 1 of the application.
- A non-refundable application fee is required upon submitting Part 2.
- Please see '[RH Application Process](#)' for up-to-date information about application submission cycle deadlines and application fees.



Application Timeline Overview





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Why RH?

We are so glad that you are considering becoming a Registered Herbalist and we are here to support you each step along the way.

Questions?
Contact the
Admissions
Coordinator:
[admissions@american
herbalistsguild.com](mailto:admissions@americanherbalistsguild.com)



Resources on the AHG Website

- [Becoming a Registered Herbalist](#)
- [Criteria for RH Membership & RH Application Process](#)
- [Herb School Directory](#)
- [Herbal Education FAQ](#)
- [Mentor Directory](#)
- [Mentor Resources and Templates](#)
- [Suggested Education Guidelines](#)
- [WHY RH website](#)

